

To: Advisory Committee on Space Members

From: Joey Riley  
Assistant Director

Re: **February 13, 2008 ACS Meeting Minutes**

**Attendees:** Heiddi Davis, David Dunkin, Kevin Meinhardt, Joey Riley and Brenda Selman

**Absent:** Diane Delbert, Michael Devaney, Bill Lamberson, Victor Price and Jim Spain

An Advisory Committee on Space meeting was held on February 13, 2008 at 2:00 p.m. in room 183 General Services Building and the following was discussed.

**1. Approval of the December 12, 2007 Meeting Minutes**

Heiddi asked if there were any changes to be made to the December 12, 2007 ACS meeting minutes.

**Recommendation:** The committee voted to approve the meeting minutes as submitted.

**2. Review Classroom Renovation Progress**

Heiddi asked Kevin Meinhardt to review with the Committee the design proposal for rooms 211, 212, 309 and 310 in Middlebush Hall. Kevin handed out the proposed seat layout in both room 211 and 212. Kevin stated that by modifying the tables and replacing the fixed seating with removable chairs similar to the ones used in the recent remodeling project in Cornell Hall they will gain ten seats in room 212 while losing only 2 seats in room 211. Heiddi asked the Committee if they had any design recommendations or suggestions. Brenda Selman stated that using a natural/neutral color theme when picking out paint, carpet and table tops would provide an up-to-date and relaxing atmosphere. Heiddi asked Kevin to bring this item back to the March 12, 2008 ACS meeting for the Committee to review.

Meeting adjourned at 3:00 PM.