



Space Planning and Management

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Date: October 18, 2005

To: Advisory Committee on Space Members

From: Joey Riley
Assistant Director

Re: September 21, 2005 ACS Meeting Minutes

Attendees: Mike Devaney, David Dunkin, Victor Price, Joey Riley, Scott Shader, James Thompson, Bob Unrath and William Wiebold

Absent: Michael Kyd

Guests: Mike Nolan, Ted Tarkow and Mike Prewitt

An Advisory Committee on Space meeting was held on Wednesday, September 21, 2005 at 1:30 p.m. in room 249 within Engineering Building West and the following was discussed.

1. Welcome and Overview of Fall Meeting Schedule

This item was tabled due to time limitations and will be rescheduled for an ACS meeting in the future.

2. FY06 Classroom Renovation Listing Prioritization

The Committee reviewed the FY06 Classroom Renovation Listing distributed by Scott Shader to determine which classrooms to choose for renovation with the annual \$400,000 provided by the campus. The Committee members recommended the following classrooms to be slotted for renovation in the order below:

1. Tate 103 -- Two classroom option
2. Geological Sciences 108 -- This will complete the needed classroom renovations in the building
3. Physics 102, 104 and 436 -- This will complete the classrooms renovation needs in this building

3. Continued Discussion on Classroom Design Standards

This item was tabled due to time limitations and will be brought back at a further date.

4. Introduction to Proposed Library Space Allocation Policy

Scott Shader began the discussion by stating to the Committee members that the Library has asked ACS to help them outline a policy dealing with the use of the study carrel rooms by faculty members from across the campus. The Library has stated that many of these rooms are under utilized by the faculty members that they were loaned to. Scott stated that the Library is in a space crisis now and is in need of these additional rooms in order to address their own needs.

Recommendation: ACS approved the request to write a policy. Scott Shader suggested that Bob Almony Assistant Director for Administrative Services for Ellis Library attend the meeting while this topic is being discussed and the outline of the policy is written.

The meeting ended at 3:00 p.m.