Date: January 23, 2006

To: Advisory Committee on Space Members

From: Joey Riley  
Assistant Director

Re: November 16, 2005 ACS Meeting Minutes

Attendees: Mike Devaney, David Dunkin, Victor Price, Joey Riley, Scott Shader, Bob Unrath and William Wiebold

Absent: Michael Kyd and James Thompson

Guests: Bob Almony and Marty Walker

An Advisory Committee on Space meeting was held on Wednesday, November 16, 2005 at 1:30 p.m. in room 75 McReynolds Hall and the following was discussed.

1. Approval of the September 2005 Meeting Minutes

Scott Shader indicated that there were no recommended changes to the September 2005 ACS meeting minutes.

Recommendation: The Committee approved the minutes as submitted.

2. Informational Item: CRC’s decision on FY06 General Pooled Classroom Renovations.

Scott Shader stated that he distributed a handout at the November 8, 2005 CRC meeting outlining the request for approving the renovations of several General Pooled Classrooms in FY06. Scott stated that CRC approved the request as follows:

1. Renovate Tate Hall room 103
2. Renovate Geology room 108
3. Renovate Physics rooms 102,104 and 436

Total cost is $401,454.00

Scott stated that as a result of a commitment made to Sociology by former Interim Provost Lori Franz, the recommendation to remove room 306 in Middle bush Hall from the General Classroom Pool at the end of the winter 2006 semester and assign this room Sociology until the over-crowding issues in Middle bush Hall are resolved.

3. Bob Almony – Proposed Library Space Policy – Continuance Discussion

Scott Shader began the Library Space Policy discussion by welcoming Bob Almony, Assistant Director for Administration Service for Ellis Library, to the Committee meeting while the Library Space Policy is discussed and the outline of the policy is being written.

Recommendation: ACS will be establishing a Sub-Committee made up of Scott Shader, Bill Wiebold, Mike Prewitt and Bob Almony to outline different options to write a preliminary policy for review with the Committee at a future date.

Scott Shader asked the ACS members to suggest future topics/issues for the winter sessions. Several members would like to look into the scheduling and utilization of classrooms on campus. Scott asked the Committee if they would like to cancel the December and January meetings due to the holidays.

**Recommendation:** The Committee agreed that they would not meet over the holiday break. The next meeting will be scheduled in February and that they would start new discussions on classroom occupancy and utilizations. At that time, Victor Price agreed to assemble the classroom data and bring it to the February 2006 meeting for discussion.

5. Continued Discussion on Classroom Design Standards

Scott Shader handed out a new copy of the University of Missouri-Columbia Classroom Design Standards. This discussion is the continuance of a review that began at the October 2005 meeting. The Committee completed reviewing the rest of the sections in the “General Design Guidelines” making various revisions using the University Construction Standards for future reference.

The meeting ended at 3:00 p.m.