



Space Planning and Management

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Date: March 9, 2005

To: Advisory Committee on Space Members

From: Joey Riley
Assistant Director

Re: **February 16, 2005 ACS Meeting Minutes**

Attendees: Mike Devaney, David Dunkin, Joey Riley, Scott Shader (Chair), James Thompson, Bob Unrath and William Wiebold

Absent: Michael Kyd and Brenda Selman

Guest: Larry Linneman

An Advisory Committee on Space meeting was held on Wednesday, February 16, 2005 at 1:30 p.m. in room 75 McReynolds Hall and the following was discussed.

1. Tom Sharpe's Request for additional time within McReynolds Hall

The Office of Technology and Special Projects moved into space on the fourth floor of McReynolds Hall in October, 2003 with the understanding that they could occupy this space for two years. Tom Sharpe is requesting an extension of 3 years within McReynolds Hall at this time until suitable space becomes available on campus.

Recommendation: The Committee has voted to support the request to allow the Office of Technology and Special Projects to continue to occupy space in McReynolds Hall for an additional three years and asked Scott Shader to take this request to CRC for final approval.

2. Peace Studies Space Request

A space request was submitted by Arts and Sciences proposing to move Peace Studies to the basement of McReynolds Hall. Peace Studies is currently located in the basement of Parker Hall in an isolated area. The Peace Studies program is affiliated with the Sociology Department and is therefore asking for three offices currently on loan to Sociology in McReynolds Hall.

Recommendation: The space request was approved by the ACS for up to a three year time frame or until space would be available in Middlebush Hall.

3. Classroom Design Guidelines Changes - Feedback

Scott Shader handed out a new copy of the University of Missouri – Columbia Classroom Design Standards. This discussion is the continuance of a review that began at the October 13, 2004 meeting. The Committee reviewed the first 8 topics in section one “General Design Guidelines”. Scott Shader stated that the Committee will continue to review the rest of sections one at a time at the next ACS meeting in March 2005.

4. Topics for Winter 2005

Scott Shader asked the Committee members for topics to discuss during the winter 2005 semester. The following topics were suggested:

1. FY06 Classroom Renovation Projects
2. Lewis Hall 8th floor space re-assignment
3. Arts and Sciences – several space requests

5. Informational Items – NACUBO Article

Scott Shader distributed a copy of an article in the NACUBO Business Officer Magazine, February 2005 issue in which he talked about how automating the Space Management systems and putting the processes online has benefited MU.

The meeting adjourned at 3:00 p.m.

Cc: Lori Franz