



Space Planning and Management

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Date: February 13, 2004

To: Advisory Committee on Space Members

From: Joey Riley
Assistant Director

Re: Incubation Meeting Minutes

Attendees: Richard Andrews, Michael Devaney, Michael Kyd, Joey Riley, Scott Shader, Robert Unrath, and Bill Wiebold

Absent: David Dunkin, John Gardner and Brenda Selman

Guests: Michael Chippendale, Chip Cooper, Robert Hall, Michael Nolan, Jane Phillips and Michael Roberts

The Sub-committee on Incubation Space was held on Friday, January 30, 2004 at 1:00 p.m. in room 249 within the Engineering Building West and the following was discussed.

Scott Shader handed out a set of revised guidelines and the outline provided by Rob Hall, Tom Sharpe and Mike Nolan from the December 2003 ACS meeting. The Committee reviewed and discussed the various bullets from the handouts and decided to have Scott Shader, Rob Hall, Tom Sharpe, and Mike Nolan continue to assemble a master outline/summary of the major incubation space issues for the next ACS meeting in March 2004.

Recommendation: The ACS asked Scott Shader to bring the revised outline/summary for review and comments at the next ACS meeting which will be scheduled sometime in March of 2004.

The meeting adjourned at 3:00 p.m.