

Space Planning and Management

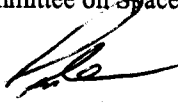
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Date: September 3, 2003

To: Advisory Committee on Space Members

From: Scott Shader
Director 

Re: Meeting Minutes

Attendees: Dean Richard Andrews, Dr. Mike Devaney, Dave Dunkin, Daffany Hood, Brenda Selman, Scott Shader and Bob Unrath

Absent: Joey Riley and Dr. William Wiebold

An Advisory Committee on Space meeting was held on Tuesday, September 2, 2003 at 3:30 p.m. in room 75 within McReynolds Hall and the following was discussed.

1. The Committee welcomed back Dr. Mike Devaney, who has been approved by the Faculty Council to take the place of Martin Camargo, who left the University of Missouri. Dr. Devaney served on the Committee several years ago and had to step down when he became the Chair of the Faculty Council. We are glad to have Mike Devaney back!
2. **FY04 General Pooled Classroom Renovations Priority List**

Scott Shader distributed a list of FY04 General Pooled Classrooms that were in need of renovation but did not receive funding in FY03. This list included a number of rooms in Middlebush Hall and Hill Hall. This list has been prepared as an alternative to renovating Middlebush Hall Auditorium in case this project is too costly for the campus to fund.

Recommendation: The Committee agreed that the rooms in Middlebush Hall should be given the first priority and asked that Scott Shader take this list forward to CRC for discussion and approval.

3. **HDFS Space Request**

Kathy Thornburg submitted a space request form forward asking for the assignment of three vacant rooms at the Rock Quarry Center for use by HDFS. HDFS has received several new grants and are in need of expansion space. The three vacant rooms are adjacent to HDFS' current space at the Rock Quarry Center. The requested rooms are Q112, Q115 and Q116.

Recommendation: The Committee endorsed Kathy Thornburg's request and asked Scott Shader to take this item to CRC for review and approval.

4. **Incubation Space Policy – Informational Item**

Scott Shader began this discussion by stating that Provost Deaton has asked the Advisory Committee on Space to develop a policy on how to prioritize and assign space to possible incubation entities on campus. This includes a process/policy for how incubation space requests will be handled prior to an incubation building being constructed, and also after such a facility is constructed. Scott Shader also stated that Rob Hall, Tom Sharpe, Chip Cooper and Mike Nolan will be joining the Committee for these incubation meetings.

5. Space Utilization Report to the Board of Curators – Informational Item

Scott Shader distributed a handout indicating that the Board of Curators has asked each campus to assemble data and statistics on how well we are utilizing our existing facilities, especially our instructional spaces. Scott Shader indicated to the Committee that he would like to assemble a list of responses to the questions raised by the Board of Curators, including any other factors that may impact the utilization of our facilities at MU.

The meeting ended at 5:00 p.m.

CC: Provost Brady Deaton