



Space Planning and Management

University of Missouri-Columbia

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Date: April 7, 2003

To: Advisory Committee on Space Members

From: Joey Riley
Assistant Director

Re: Meeting Minutes

Attendees: Dean Richard Andrews, Dr. Martin Camargo, Joey Riley, Scott Shader, Bob Unrath, and William Wiebold

Absent: Dave Dunkin, Daffany Hood and Brenda Selman

Guests: Jackie Jones, Phil Shocklee and Gregg Watts

An Advisory Committee on Space meeting was held on April 7, 2003 at 1:30 p.m. in Room 75 McReynolds Hall and the following was discussed.

1. Guest Speaker – Interim Vice Chancellor Jackie Jones

Scott Shader introduced Interim Vice Chancellor Jackie Jones to the members of the ACS committee. Jackie Jones was invited to the April 7, 2003 meeting to give an overview of the Maintenance and Repair guidelines and priorities that the campus uses for renovations and repair on the MU Campus. Jackie Jones introduced Gregg Watts and Phil Shocklee as presenters.

- Special Presentation Maintenance and Repair – Greg Watts

Greg Watts, Superintendent of Maintenance Operations presented an informational slide show entitled "Maintenance and Repair" and outlined the impact of the maintenance and repair (M&R) funding established by Executive Order 28, which is set at 1.5% of the replacement value of the UM buildings. For FY2002, the President has temporarily set the expense target at 1.25% of the replacement value. These funds will be used to prevent the deterioration and/or replacement of the exterior of a building, and facilities related equipment. The funds may also be used for preventative maintenance, routine repair, and major repair and replacement of already existing equipment. Greg Watts outlined the qualifying building M&R work and the non-qualifying work as established by Executive Order 28. Greg Watts also demonstrated several database programs such as Maximo, (which tracks the repair and costs of repair to the facilities), and ISES (which tracks the annual inspection and maintenance and repair to the facilities).

- Special Presentation – Energy Management – Phil Shocklee

The Energy Conservation Unit within Energy Management provides energy use to approximately 170 education and General (E&G) buildings occupying a total of over 5.2 million gross square feet at a broad range of energy conservation measures to reduce energy use and cost in existing facilities, and to ensure that the new facilities meet current energy efficiency standards. Over the last ten years, the Universities energy use per square foot of total building space has been reduced by more than ten percent with savings of 15 million dollars.

2. Draft Multiple Office Guideline

The Multiple Office Guideline that was drafted by Scott Shader was reviewed and supported by the ACS Committee. Scott Shader stated that he would take the guideline to the next CRC meeting being held April 8, 2003 for review and final approval.

3. Review of Classroom Renovation Project

Scott Shader reviewed a listing of the classrooms that were approved by CRC at the March 11, 2003 meeting for remodeling or upgrading during the summer of 2003. The classroom lists are comprised from the renovation list presented to the Advisory Committee on Space (ACS) at the February 5, 2003 meeting. The ACS toured the general pooled classrooms (GPC) and made a list of renovations needed. Scott Shader and representatives from Planning, Design and Construction toured the GPC slated for renovations per the ACS. The following classrooms were recommended for renovation and technical upgrade for the summer of 2003: Geological Sciences 104,105,106,107,111 and 112, Middlebush Auditorium, the lobby outside of Middlebush Auditorium and Schweitzer Hall room 28.

Dean Andrews stated that a utilization study should be conducted on the auditoriums across campus and the findings brought before CRC for review before renovation of Middlebush Auditorium is started. Scott Shader indicated he would bring this issue to CRC and ensure that a look at all classroom utilization takes place.

4. Informational Item

Scott Shader introduced and welcomed Bob Unrath to the Advisory Committee on Space as a valued addition to ACS. Bob Unrath is the Assistant Director of Design and Construction Services.

5. The following item was deferred to the May 2003 meeting due to lack of time.

ACS Web Page - Demo

The meeting ended at 3:30 p.m.

CC: Provost Brady Deaton