

Date: September 10, 2002

Draft

To: Space Planning Advisory Committee Members

From: Scott Shader  
Assistant Director

Re: Meeting Minutes

**Attendees:** Dean Richard Andrews, Dr. Martin Camargo, Scott Shader, Dr. Gary Smith and Dr. William Wiebold

**Absent:** Ms. Daffany Hood

**Guests:** David Diamond, Tony Lupo, Jane Philips, Ester Stroh and Kathy Thornburg

A Space Planning Advisory Committee Meeting was held on September 9, 2002 at 1:00 p.m. in room 75 McReynolds Hall and the following was discussed.

**1. College of Agriculture, Food and Natural Resources – Relocate USGS to McReynolds Hall and Create a Interim Life Sciences Director’s Office in Gentry Hall**

The College of Agriculture submitted a request asking to borrow space on the second floor of McReynolds Hall from the campus for use by the USGS for up to four years. The USGS currently occupies space on the second and third floors of Gentry Hall and would vacate this space if the space in McReynolds Hall is approved. This space request would also allow for the establishment of an interim Life Sciences Center Director’s Office in the USGS vacated space in Gentry Hall, until the new Life Sciences Center is opened. Ester Stroh and Tony Lupo both spoke to the programmatic and financial benefits of both the USGS and the Atmospheric Sciences departments’ being physically together, and encouraged the Committee to support the USGS moves to borrowed space in McReynolds Hall.

**Recommendation:** The Committee agreed to support the College of Agriculture’s space request as submitted, but recommended that the borrowing of space in McReynolds Hall be up to 3 years only and not the original 4 years as requested. Also, the Committee recommended that when the new Life Sciences Building is opened and the Director can move in, that the space that would be temporarily occupied in Gentry Hall by the Life Sciences Director and his staff, return back to the campus for re-assignment.

**2. Office of Research – Relocate MORAP from Leased Space into McReynolds Hall**

David Diamond from MORAP submitted a request asking for the assignment of space on the second floor of McReynolds Hall, in order to relocate his department from leased space off campus. David Diamond expressed the programmatic needs for his department to be physically located on campus and expressed his concern on the continued increase in leased space costs at his current location. (It should be noted that this space request conflicts and asks for the same rooms that the USGS has asked the campus for.)

**Recommendation:** The Committee decided to not approve this request as submitted and decided based on programmatic and financial reasons, to support the USGS space request instead. The Committee did state that the campus should provide as much support to David Diamond’s operation by making every effort possible to try and find alternative space on campus for his department.

**3. College of Human Environmental Sciences – Swap of Space for Human Development and Family Studies (HDFS) at the Rock Quarry Center**

Kathy Thornburg presented a request to the Committee asking to swap rooms Q112 and Q112A for rooms Q108, Q109 and Q113 at the Rock Quarry Center. The reason for the swap is due to Kathy Thornburg's increase in grant funding, therefore requiring the need for additional office and storage space. If this swap is approved, Kathy will return rooms Q112 and Q112A back to the campus for re-assignment.

**Recommendation:** The Committee agreed to support this swap of space as submitted. The Committee also wanted to state that if the grants that are supporting this space decrease, the space assigned to HDFS should also decrease proportionately.

The meeting ended at 2:30 p.m.

CC: Provost Brady Deaton  
Vice Chancellor Kee Groshong