



Space Planning and Management

University of Missouri-Columbia

82 McReynolds Hall
Columbia, MO 65211-3200

PHONE (573) 882-4506
FAX (573) 882-6957
www.missouri.edu/~uncspace

Date: January 8, 2002
To: Space Planning Advisory Committee Members

From: Scott Shader
Assistant Director

Re: Meeting Minutes

Attendees: Dean Richard Andrews, Dr. Martin Camargo, Dr. Mike Devaney, Scott Shader and Dr. Gary Smith

Absent: Ms. Daffany Hood

A space planning meeting was held on Monday January 7, 2002 at 1:30 p.m. in room 75 McReynolds Hall and the following was discussed.

1. Counseling Center Request for Additional Space in Parker Hall

The Counseling Center requested the basement of Parker Hall that was vacated by Institutional Research's move to McReynolds Hall. This department is requesting rooms 12, 12A, 2A, 3, 2 and room 13. These rooms will be used for counseling purposes and room 13 will be used as a small computer lab. These rooms in question were previously assigned to Development but recently returned back to the campus for re-assignment, due to mold problems and renovation costs.

Recommendation: The Committee voted to recommend temporary assignment of these rooms to the Counseling Center, pending a space study by Space Planning and Management. This space study needs to include related activities of the Education Counseling Psychology department and the Student Success Center, to ensure that the duplication of effort and space is not occurring.

Note: The Committee also wanted to stress the mold problems and the committee's concern with putting people into these rooms since only monies for phones and moving expenses were to be provided by the occupant, and nothing was allocated for renovation.

2. Status of Space Planning and Management's Space Studies - Informational Item

Scott Shader handed out two spreadsheets indicating the space studies that were completed in the past, and the space studies currently underway by Space Planning and Management. The Committee asked for this information so that when a space request comes forward, the Committee could use the data in analyzing the request. The Committee asked Scott Shader to gather information on the space studies completed by outside consultants and include those on the spreadsheets. It was also noted that the Committee would like to have a summary of the space model findings included on the spreadsheets which would show whether a department/college was over or under on their space needs. Scott Shader agreed to gather this information and have it available for future requests for space that come to the Space Planning Advisory Committee.

The meeting ended at 2:15 p.m.

CC: Provost Brady Deaton
Vice Chancellor Kee Groshong