

Date: December 9, 2002

To: Space Planning Advisory Committee Members

From: Joey Riley
Assistant Director

Re: Meeting Minutes

Attendees: Dean Richard Andrews, Dr. Martin Camargo, Daffany Hood, Joey Riley, Brenda Selman, Scott Shader and Dr. William Wiebold

Guests: Brian Brinkmann, Dr. Chuck Cowger, Susan Goryl and Dean Steven Jorgensen

A Space Planning Advisory Committee Meeting was held on December 9, 2002 at 1:30 p.m. in Room 75 McReynolds Hall and the following was discussed.

1. Space Study Needs and Issues for The School of Social Work

The School of Social Work currently has space on the third and seventh floors of Clark Hall. Dr. Chuck Cowger, Director of the School of Social Work stated that they are expanding programmatically but are cramped for space. The seventh floor of Clark Hall, which was a former dormitory, is the only floor still in its original condition. The School of Social Work has adapted its program to teach in scattered classrooms across campus, with a small number of courses being taught in small conference rooms in Clark Hall. These conference rooms also serve as computer and video taping laboratory space. Clark Hall is not designed nor laid out correctly for the School of Social Work.

Space Planning and Management completed a comprehensive space study on the School of Social Work in April 2002. The MU Space Model findings for the School of Social Work indicates a total existing assigned space of 8,628.93 ASF, a generated need for 13,578.82 ASF, resulting in a shortage of space totaling 4,949.89 ASF.

Social Work has asked the campus for assignment of the Student Health Center or permission to pursue a new building. If the Student Health Center was assigned to the School of Social Work, it would allow for the School to be contiguous in one building and provide much needed expansion space. Social Work would then return their current space on the third and seventh floors of Clark Hall, back to the campus for re-assignment.

Recommendation: The Committee supported the space study that was conducted by Space Planning and Management for the School of Social Work, however the Committee recommended that Scott Shader invite Chuck Cowger and Dean Jorgensen to present their space needs to CRC in lieu of the School's desire to obtain the Student Health Center. Scott Shader mentioned to the committee that the Student Health Center has been reserved by the campus for use by the College of Engineering and the Nuclear Sciences Institute, therefore making the availability of the Student Health Center unlikely in the near future.

2. Classroom Renovation and Maintenance Discussion – Informational Item

Scott Shader introduced and welcomed Brenda Selman to the Space Planning Advisory Committee as a valued addition to SPAC. Scott Shader and Brenda Selman will split the duties for accessing the needs for the campus controlled classrooms on campus. Scott Shader will evaluate the utilization of the classrooms, assign and re-assign the space as needed, and is responsible for the renovation of all centrally pooled classrooms at MU, where Brenda Selman will coordinate the maintenance needs of the classrooms.

3. The following items were deferred to the February 2003 meeting due to the lack of time.

- 1. CRC debriefing from the November 26, 2002 meeting.**
- 2. Draft Mission Statement for SPAC**
- 3. Draft Multiple Office Policy**
- 4. Web Page for SPAC – Demo**

The meeting ended at 3:00 p.m.

CC: Provost Brady Deaton