

Date: April 1, 2002

Draft

To: Space Planning Advisory Committee Members

From: Scott Shader
Assistant Director

Re: Meeting Minutes

Attendees: Dean Richard Andrews, Dr. Martin Camargo, Dr. Mike Devaney, Ms. Daffany Hood, Scott Shader and Dr. Gary Smith

Two special space planning meetings were held on March 11, 2002 and on April 1, 2002 at 1:30 p.m. in room 75 McReynolds Hall and the following were discussed.

1. Noyes Hall Space Requests – Education and Arts and Sciences

March 11, 2002 Minutes

A special meeting was held on Monday, March 11, 2002 at 1:00 p.m. in room 75 of McReynolds Hall to discuss the space requests from the College of Education and the College of Arts and Sciences regarding the vacated Career Planning and Placement space on the second and third floors of Noyes Hall. Each of the College's presented their individual requests for the space in Noyes Hall. The following is the summary of their requests.

College of Arts and Sciences, Psychological Sciences – Psychological Sciences stated that they had a memo from Provost Deaton dated January 23, 2001 stating that if their department received new grant monies totaling at least \$4,000,000, then the vacant Career Center space on the second and third floors of Noyes Hall, was to be assigned to their department. Psychological Sciences stated that they had reached and exceeded this amount, and that the memo recommending the assignment of the vacated Career Center space be honored. Also, Psychological Sciences stated that their space need was even greater than the need for space for new grants, because the top floor of McAlister Hall was unusable space, and could not be occupied because of its condition and accessibility issues. Psychological Sciences is also asking for space to replace the top floor of McAlister Hall, and using this issue as even more support for the assignment of the vacant space in Noyes Hall to their department.

College of Education, Education and Counseling Psychology – Education and Counseling Psychology stated that their request for the vacant Noyes Hall space was predicated on the Space Programming Study completed in January 2002, on their department, by Space Planning and Management. The findings of the space study indicated a 3,300 square foot shortage of space. This department wants to move their Assessment and Consultation Clinic from Lewis Hall to the vacant space in Noyes Hall, to consolidate the clinic with their existing programs in Noyes Hall. The remainder of the Career Planning and Placement space would be used to address the department's space shortage. The space currently occupied by the Assessment and Consultation Clinic in Lewis Hall would be vacated and returned back to the campus for re-assignment.

Recommendation: The Committee asked Gary Smith to obtain grant related data from January 2001 to March 31, 2002 from Psychological Sciences, that would either prove that Psychological Sciences did or did not receive their \$4,000,000 in new grant funding, which should exclude extended grant funding, before the Committee would make a recommendation. Also, the committee asked that Scott Shader provide them with a tour of the top floor of McAlister Hall.

April 1, 2002 Minutes

The Committee toured the top floor of McAlister Hall before the meeting and after reviewing the grant related materials turned in by the College of Arts and Sciences, Psychological Sciences, made the following recommendations.

1. Given the \$4,000,000 grant threshold set forth by Brady Deaton's memo to Psychological Sciences dated January 23, 2001, the Committee stated that the data provided by the Psychological Sciences department does not clearly indicate the receipt of \$4,000,000 worth of new grant monies, not including in the totals extended grants, to warrant a clear supportive recommendation. The Committee recommends that Provost Brady Deaton and CRC review the submitted grant materials, and if the Provost and CRC believes the Psychological Sciences submitted grant data meets the criteria set forth in the January 23, 2001 memo from Provost Deaton to Psychological Sciences, then the committee recommends that the vacant Career Center space on the second and third floors of Noyes Hall be assigned to Psychological Sciences. (See attached color coded floor plans indicating the vacant Career Center space to be reassigned)
2. If Provost Deaton and CRC find that the \$4,000,000 minimum grant threshold was not achieved by Psychological Sciences, then the Committee recommends that the vacant Career Center space on the second and third floors of Noyes Hall be assigned to the Education and Counseling Psychology department in the College of Education.
3. Based on the tour taken by the Committee members of the top floor of McAlister Hall, the committee felt that the space was functional, versus the Psychological Sciences department stating that it is not usable, and asked that the McAlister Hall space be better utilized. Also, if point one above is approved by the Provost and CRC, the Committee feels that a better utilization of the top floor of McAlister Hall should be accomplished regardless.

The meeting ended at 2:15 p.m.

CC: Provost Brady Deaton
Vice Chancellor Kee Groshong