May 9, 2000

To: Space Planning Advisory Committee Members

From: Scott Shader
Manager

Re: Meeting Minutes

Attendees: Ken Dean, Scott Shader, Don Sievert, Dean Bea Smith, and Gary Smith

Absent: Glenda Moum

A Space Planning Advisory Sub-Committee meeting was held on April 21, 2000 at 10:00 a.m. in room 231 of Hulston Hall and the following was discussed:

- Gary Smith began the meeting by stating that he would like to discuss the space request made by the Graduate School for Public Policy, the space request submitted by Student Health Services and Dean Bea Smith’s desire to revisit the space request forms she submitted on behalf of the College of Human Environmental Sciences for space in Rothwell Gym.

Graduate School of Public Policy Space Request

- The new Graduate School of Public Policy has requested the assignment of space on the 2nd, 3rd and 4th floors of McReynolds Hall for their use. The committee reviewed some color-coded floor plans indicating the proposed assignment of space for the new Graduate School of Public Policy. The committee raised several issues about this space request.

1. Has a decision been made on whether or not CPAC, RUPRI, FAPRI and/or MIPP will be joining the new Graduate School of Public Policy, since a lot of the space requested in McReynolds Hall is dependent upon those units joining the school and relocating to McReynolds Hall?

2. Why is the new Graduate School of Public Policy requesting portions of floors 2, 3, and 4 of McReynolds Hall and not entire floors? The committee thought this request “chopped up” the remainder of the space on those floors and made it un-usable for other future tenants.

3. Who will receive the space in Middlebush Hall that the new Graduate School of Public Policy is currently occupying?

Summary: The committee elected to recommend that:

1) The new Graduate School of Public Policy should receive the 2nd floor space in McReynolds Hall that they requested in the proposal, except for the graduate student offices.

2) The new Graduate School of Public Policy should receive the entire third floor except the graduate student offices.

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3) The new Graduate School of Public Policy should not be assigned any space on the 4th floor of McReynolds and the space should be left “as is” for future assignment by the campus for other departments and/or mission enhancement requests.

4) If any of the units (CPAC, RUPRI, etc.) were to join the Graduate School of Public Policy, the space they would vacate should revert back to the campus for re-assignment. The space that the new Graduate School of Public Policy would vacate in Middlebush Hall should also revert back to the campus for re-assignment, pending approval of these space assignments. The committee concluded by stating that, pending the Graduate School of Public Policy’s growth and the possible addition of several units on campus, that if additional space would be needed by the new Graduate School of Public Policy, the campus could consider assigning the graduate student offices on the second and third floors of McReynolds Hall. If necessary, the campus could consider space on the 4th floor of McReynolds, pending another location could be found to relocate the graduate students on the 2nd, 3rd, and 4th floors of McReynolds Hall.

Student Health Center Space Request

- Gary Smith handed out a space request form submitted by the Student Health Center requesting the assignment of the entire first and second floors of Noyes Hall for growth space. The space requested in Noyes Hall is currently occupied by the Career Planning and Placement Center, which is proposed to move to 909 Lowry upon its renovation, and the Education and Counseling Psychology Department, which is part of the College of Education. If the Education and Counseling Psychology department had to move, the campus would have to identify alternate space. Gary Smith stated that he wanted to mention this request as an informational item at this time because Scott Shader has been asked to do a space needs analysis study on the Student Health Center. The committee asked whether or not the Student Health Center building should be the long-term space for this department. The committee recommended that relocating the Student Health Center closer to the Ambulatory Care Building/Medical Center may be beneficial and a less expensive endeavor, because many of the specialized facilities needed by the Student Health Center already exist in these facilities. The committee asked Scott Shader to keep this in mind when he begins the space planning analysis of the Student Health Center.

Dean Bea Smith Space Request Pertaining to Rothwell Gym

- Dean Bea Smith distributed an email she received from Vice Chancellor Charles Schroeder supporting her initial request to the space committee, to move the Dietetics department from Clark Hall to Rothwell Gym, so that this department could be contiguous with the Exercise Physiology Labs already in Rothwell Gym. The Dietetics department is asking for the assignment of space that will be vacated by the College of Education upon re-occupancy of Townsend Hall. Also, in this memo from Dr. Schroeder was the support for the Dietetics department to receive space in the proposed Recreational Services Expansion project. Gary Smith asked Dean Bea Smith to organize a tour of Rothwell Gym to show the committee where the Exercise Physiology Labs reside in Rothwell Gym and the space that is being requested by the Dietetics department in Rothwell Gym.

The meeting ended at 11:30 a.m.

Cc: Provost Deaton
Vice Chancellor Groshong
May 24, 2000

To: Space Planning Advisory Committee Members

From: Scott Shader
Manager

Re: Meeting Minutes

Attendees: Ken Dean, Glenda Moum, Scott Shader, Dean Bea Smith and Gary Smith

Absent: Don Sievert

A Space Planning Advisory Committee meeting was held on May 8, 2000 at 1:30 p.m. in room 231 of Hulston Hall and the following was discussed:

- Gary Smith began the meeting by stating that he had two agenda items that he wanted to cover at today’s meeting. The first agenda item was for Dean Bea Smith to comment and solicit feedback from the committee members regarding the tour of Rothwell Gym, based on a possible move of the Dietetics Department from Clark Hall to Rothwell Gym. The second agenda item pertained to a number of new requests for space.

Dietetics Possible Move from Clark Hall to Rothwell Gym/Rothwell Gym Tour

- Dean Bea Smith began this conversation by emphasizing the importance of having the Dietetics Department close to the Exercise Physiology Department in Rothwell Gym. Dean Bea Smith stated that her space request is for the assignment of the south basement or the first floor north space in Rothwell Gym, now currently occupied by the College of Education as swing space during the Townsend Hall renovation. Upon assignment and occupancy of said space in Rothwell Gym, Dean Bea Smith stated that she would vacate and return to the campus for re-assignment the space formerly occupied by Dietetics on the third floor of Clark Hall.

  - **Recommendation:** The committee agreed to support Dean Bea Smith’s request to relocate Dietetics from Clark Hall to Rothwell Gym. Gary Smith stated that he would take this item to the next Capital Review Committee Meeting (CRC) for discussion.
New Departmental Space Requests

Gary Smith distributed three new space requests received from the Schools of Social Work and Medicine and the Department of Human Development and Family Studies. Below is a brief summary of these space requests.

1. **School of Social Work** – The School of Social Work is requesting rooms 717, 718 and 719 Clark Hall and two additional offices on the third floor of Clark Hall for use by new faculty via mission enhancement.

   **Recommendation:** The committee asked that Scott Shader develop a floor plan showing the rooms that are being requested and contact Dr. Cowger, Chair of the School of Social Work, to identify where the existing Title NE personnel are currently located, and bring this information to the next committee meeting.

2. **Human Development and Family Studies (HDFS)** - HDFS is asking for the assignment of rooms 301, 302, 303 and 305 Gentry Hall from the College of Agriculture to their department, for use by two new mission enhancement faculty members and the Policy Director for the Center for Family Policy and Research. The requested rooms in Gentry Hall are currently occupied by a federal government agency that performs GIS research. It has been rumored that their federal funding may have possibly run out and that they may be asked to vacate these rooms in Gentry Hall.

   **Recommendation:** The committee asked Scott Shader to develop a color-coded floor plan depicting the requested rooms.

3. **School of Medicine** – The School of Medicine is asking for half of the 4th floor of Clark Hall that will be vacated by the College of Medicine’s IATS group as they are scheduled to move to the Quarterdeck Building. The purpose of this space request is to address the space needs for a graduate program in Health Informatics and new mission enhancement faculty.

   **Recommendation:** The committee asked Scott Shader to develop a color-coded floor plan outlining the School of Medicine’s space request and follow-up on the possible relocation of the School of Medicine’s IATS group and brief the committee of his findings at the next meeting.

The meeting ended at 2:30 p.m.

Cc: Provost Deaton
    Vice Chancellor Groshong