

June 27, 2000

**To:** Space Planning Advisory Committee Members

**From:** Scott Shader  
Manager

**Re:** Meeting Minutes

**Attendees:** Dean Ken Dean, Glenda Moum, Scott Shader, Professor Don Sievert, Dean Bea Smith, and Dr. Gary Smith

A Space Planning Advisory Committee Meeting was held on June 2, 2000 at 1:00 p.m. in room 231 of Hulston Hall and the following was discussed:

Gary Smith began the meeting by stating that he wanted to cover two specific space requests. The first space request was received from Dr. Mark Fine, Human Development and Family Studies and the second request was received from Dr. Gordon Brown, Health Management and Informatics. The following is a summary of the committee's comments regarding these space requests.

- **Dr. Mark Fine – Human Development and Family Studies** – Dr. Fine is requesting space on the 3<sup>rd</sup> floor of Gentry Hall, which is currently occupied by a federal government agency that is directly affiliated with the College of Agriculture. Dean Bea Smith mentioned to the committee that Dr. Fine's request was based on two new mission enhancement faculty positions that have been approved, and that these new faculty members would be joining Dr. Fine's department by September of 2000. Gary Smith noted that the rooms Dr. Fine requested on the third floor of Gentry Hall are not available for re-assignment, therefore making Dr. Fine's space request un-approvable. Gary Smith stated that he would bring this issue to the next CRC meeting and let that committee know that space would have to be taken away from another tenant within Gentry Hall if this request is to be fulfilled.
- **Dr. Gordon Brown – School of Medicine** – Dr. Brown is requesting half of the 4<sup>th</sup> floor of Clark Hall which is being vacated by the School of Medicine's ITS department. The School of Medicine's ITS department is moving to the Quarterdeck Building. Gary Smith mentioned to the committee that he has been contacted by Dr. Richard Oliver, Dean of the School of Health Related Professions, regarding the 4<sup>th</sup> floor Clark Hall space, and that Dr. Oliver will be submitting a request for the 4<sup>th</sup> floor Clark Hall space. The committee asked Gary Smith to contact Vice Chancellor Dan Winship to seek his input on these two space requests for the 4<sup>th</sup> floor of Clark Hall, since both of the departments requesting space report to the School of Medicine. Gary Smith agreed to report back to the committee at the next meeting on his conversation with Vice Chancellor Winship.

The meeting ended at 2:00 p.m.

**Cc:** Provost Deaton  
Vice Chancellor Groshong