

**Minutes of Capital Review Committee Meeting  
Tuesday, May 13, 2008  
123 Jesse Hall**

**Attending:** Angel Anderson, Heiddi Davis, Ken Dean, David Housh, Jacquelyn Jones, Chris Koukola, Michael Nolan, Cathy Scroggs, Gary Smith and Gary Ward

**Absent:** Rob Hall, Mike Middleton, Ruth Brent-Tofle and Bruce Walker

**Guest:** Sherry Pollard

A Capital Review Committee meeting was held on Tuesday, May 13, 2008, at 3:00 p.m. in 123 Jesse Hall and the following was discussed.

**1. Classroom Renovation for Summer 2008 – Ward/Davis**

The Advisory Committee on Space (ACS) recommends renovating Rooms 211 & 212 in Middlebush Hall for the 2008 Summer Classroom renovation project.

Rooms 211 and 212 are tiered floor classrooms whose fixed seating either broken or on the verge of breaking and the carpet flooring is worn to the point that seam could become a tripping hazard. ACS elected to maintain the tiered seating to maintain good visual interaction with the students. New fixed tables with movable chairs will be installed along with new carpet, window shades and other miscellaneous repairs.

Davis stated that by renovating rooms 211 and 212 in Middlebush Hall with the funds available from the FY2008 budget it will leave only rooms 309 and 310 on the list for renovation in that building. The total project cost for these rooms is \$164,020.

**Recommendation:** CRC approved the ACS recommendation to renovate room 211& 212 in Middlebush Hall.

**2. Tiger Team Store Sign Replacement – Ward**

Ward distributed a request by the Tiger Team Store on Stadium Boulevard to replace the current signage at that location to a “pennant” shaped design that is a design that is spirited, highly visible and has a nice collegiate and traditional feel. Intercollegiate Athletics and Student and Auxiliary Services agree that a more aesthetically pleasing sign is needed to strengthen the brand image of the retail store and University, as well as provide greater visibility for University guests. The project would likely be done over the summer.

**Recommendation:** CRC approved the request to replace the current exterior signage on the Tiger Team Store location, and the free standing sign in front of the Team Store on Stadium Boulevard.

**3. University Affairs Web Communication/McReynolds – Ward/Davis**

Web Communications has requested that rooms 250 and 252 be assigned to house new staff. Davis stated that they are effectively using the current assigned rooms by housing several staff at 2 per room which is feasible for their functions. With the assignment of two additional rooms, the department will be able to house the new staff members as well as provide space for short term training for other department’s web staff.

**Recommendation:** CRC approved the space request in room’s 250 and 252 McReynolds Hall to address Web Communications new staff hires.

The meeting adjourned at 4:00pm.