

**Minutes of Capital Review Committee Meeting  
Tuesday, September 28, 2004  
123 Jesse Hall**

**Attending:** Larry Edwards, Lori Franz (Chair), David Housh, Jacquelyn Jones, Alan Marshall, Cathy Scroggs, Scott Shader and Gary Smith

**Absent:** James Coleman, Chris Koukola, Mike Middleton, Michael Nolan, Joey Riley, Benjamin Schwarz, Ruth Brent Tofle and Bruce Walker

**Guest:** Rob Hall

A Capital Review Committee meeting was held on Tuesday, September 28, 2004 at 1:30 p.m. in room 123 of Jesse Hall and the following was discussed.

**1. Hatch Hall – Renovate Residence Hall – Larry Edwards**

Larry Edwards began the discussion by presenting to CRC a request by Residential Life to renovate Hatch Hall. This renovation would create suites, realign the entrance, install central air conditioning, upgrade the electric and fire alarm systems and conduct extensive masonry work.

**Recommendation:** CRC approved the design concept as submitted.

**2. Draft Classroom Utilization Policy – Scott Shader**

Scott Shader presented the draft Classroom Utilization Policy to CRC. The draft policy included standards to gauge the efficient utilization of classrooms at MU. It included the process for technology requests and the methodology for voluntarily turning classrooms into the general pool.

CRC debated two topics regarding the correct process for handling renovation projects and new construction as it relates to the loss and/or replacement of general pooled classrooms on campus. It was agreed to exclude these issues from the policy at this time.

**Recommendation:** CRC approved the policy as submitted minus the renovation and new construction classroom issues. Lori Franz asked Scott Shader to revise these two items and e-mail the revisions to her and Jackie Jones for further discussion.

The meeting adjourned at 3:00 p.m.