

**Minutes of Capital Review Committee Meeting  
Tuesday, June 22, 2004  
123 Jesse Hall**

**Attending:** James Coleman, Larry Edwards, David Housh, Jacquelyn Jones, Chris Koukola, Alan Marshall, Michael Nolan, Joey Riley, Cathy Scroggs, Scott Shader, Gary Smith and Ruth Brent-Tofle

**Absent:** Brady Deaton (Chair), Jacquelyn Jones, Chris Koukola, Mike Middleton, Alan Marshall, Michael Nolan, Benjamin Schwarz and Gary Smith

**Guests:** Tom Sharpe and Gene McArtor

A CRC meeting was held on Tuesday, June 22, 2004 at 1:30 p.m. in room 123 of Jesse Hall and the following was discussed.

**1. Informational Item – Ice Rink for Hearnes Center – Larry Edwards and Gene McArtor**

Gene McArtor stated to the Committee that a minor league hockey team has contact the ICA inquiring if the University would be interested in housing this function within the Hearnes Center. Gene McArtor stated to the Committee that renovations would be needed within the Hearnes Center to accommodate the ice rink. Gene stated that if a proposal for a new ice rink was to be submitted, that he would bring it back to CRC for final discussion and approval.

**2. ICA Pavilion at Walton Track – Larry Edwards and Gene McArtor**

Larry Edwards distributed handouts showing a picture of the new ICA pavilion constructed at the Walton Track Area. Gene McArtor stated that the new pavilions were constructed to provide shelter to participant of sporting events or for public use when at the track.

**Recommendation:** Jackie Jones stated that the pavilions' construction was done without the knowledge or approval of CRC and instructed Gene McArtor that any future construction should go through the proper campus approval process. Scott Shader stated that he would have his office add these two new buildings to the campus space inventory system.

**3. Regional Biocontainment Lab – Larry Edwards**

Larry Edwards distributed a handout with updated information of the Schematic Design that is underway. As part of the schematic design process, the final location and configuration of the facility on the site will be determined. Siting for this facility is a complex issue stated Larry, because it involves future expansion, site access and security. Additionally, the siting is being coordinated with the Swine Facility that is currently under design. The security is a particularly complicated problem due to the federal requirements imposed in the grant itself by the National Institute of Allergic and Infectious Disease (NAID). The federal rules require a 250 setback for un-inspected vehicles and a 100 foot set back for a personnel security fence. The security fence will have a vehicle gate and a personnel gate. These gates will be on electronic locks only permitting authorized personnel entry.

As the results of these setbacks, the existing East Campus Loop road around site will have to be truncated. Additionally, the Alpine Tower would have to be relocated from its existing location and the associated pavilion will have to be demolished.

**Recommendation:** CRC approved to proceed with the schematic design process to meet more specific requirements that arose as the site design progresses.

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**4. Cellular Tower at the General Services Building – Larry Edwards**

Larry Edwards distributed a handout stating that Alamosa has requested to install a cellular tower just east of the General Services Building. The tower would be 120 feet in height and 24 inches in diameter at the base and 21 inches in diameter at the top. It would require a 30 foot fenced area on the ground adjacent to the tower for equipment. Campus Facilities would need to reconfigure its storage area in order to provide space for the tower and equipment area. All installation and operating cost would be covered by Alamosa.

**Recommendation:** CRC approved the request as submitted.

**5. Revised Incubation Space Policy – Scott Shader and Tom Sharpe**

Scott Shader distributed the revised Incubation Space Policy that was submitted at the May 25, 2004 CRC meeting for review. This policy would be the process by which faculty start-up companies would request on campus space prior to the construction of an incubation building. The Committee decided to table this item at the May 2004 meeting and asked that the policy be revised to clarify that space belongs to the campus and that any College/School must first justify its use of existing space its use of existing space and then there must be new campus space needs before a incubator space gets approved. Scott Shader also stated that Provost Deaton asked him to include the approved Incubation Space Policy item onto the agenda for the next Provost's staff meeting.

**Recommendation:** CRC adopted the revisions recommended at the May 2004 meeting and suggested that the policy should be revisited in two years and asked Scott Shader to add this item to the agenda for the Provost Staff Meeting.

The meeting adjourned at 3:00 p.m.