

**Minutes of Capital Review Committee Meeting
Tuesday, June 8, 2004
123 Jesse Hall**

Attending: Larry Edwards, David Housh, Joey Riley, Cathy Scroggs, Scott Shader, Ruth Brent-Tofle and Bruce Walker

Absent: Brady Deaton (Chair), Jacquelyn Jones, Chris Koukola, Mike Middleton, Alan Marshall, Michael Nolan, Benyamin Schwarz and Gary Smith

Guests: Robert Hall and Kevin Rudeen

A CRC meeting was held on Tuesday, June 8, 2004 at 1:30 p.m. in room 123 of Jesse Hall and the following was discussed.

1. ASRC – Replace Rooftop Units RTU-4, 5 and 7 – Larry Edwards

Larry Edwards distributed a handout stating that as the replacement of the existing roof top units they need to install 8 foot stacks to discharge the exhaust air. Larry Edwards explained that by installing the 8 foot stack would help avoid re-circulating contaminated air that could ruin on-going research or create objectionable odors in the building. The tallest roof top unit is just under 12 foot high so the top of the proposed stack will be nearly 20 feet above the roof.

Recommendation: CRC approved the project as submitted.

2. Swine Research and Resource Center Building Elevation Approval – Larry Edwards

Larry Edwards distributed a handout seeking approval of the exterior building elevations so that a color rendering can be prepared for a change of appearance submittal to the Board of Curators at the July 22-23, 2004 meeting. Since the construction contract for the Swine Center is below \$5 million, the schematic design is not required to be submitted to the Board of Curators for approval, but a color rendering must be submitted to the Board for approval since the project constitutes a change of appearance to the campus.

Recommendation: CRC approved the project as submitted.

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3. Bingham Dining Hall Space Request for Art – Scott Shader

Scott Shader began the discussion by stating that the leased space that the Art Department currently occupies within the Atkins Building located on Wilkes Blvd. will be terminated the last week of June 2004. Scott stated that the need for alternate space is a top priority.

Scott Shader stated to the Committee members that he has been working with Dining Services on space within Bingham Hall as temporary space for the Fibers Program which is now housed in the Marx Building located in Reactor Park.

The relocating of the Fibers Program from the Marx Building will be part of a multi-program move. The Art Department staff and faculty located at the Atkins Building will be moved to the Marx Building after the Fibers Program is relocated to the Bingham Dining Hall Kitchen Area. This space in Bingham Dining Hall is configured ideally for the Fiber Program since it has running water, sinks and a laundry area.

The Art Department has agreed to pay the annual PM&O and utility cost for the space that the Fibers Program will occupy. The annual PM&O and utility cost will be based on 5,316 ASF at \$3.22 per square foot. This charge is an estimate, assuming that the current utilities decrease to 60% of the current cost with the closing of Bingham Connection. Campus Dining Services proposes that they determine the percentage of the total building square footage that would be occupied by the Fibers Program and have that percentage of the utilities billed to the Art Department.

Recommendation: CRC approved the space request submitted.

4. Rock Quarry Space Request for HDFS – Scott Shader

Scott Shader began the discussion by stating that Provost Brady Deaton sent an e-mail to the campus on April 28, 2004 stating that the campus was now taking requests for the assignment of room Q117 at the Rock Quarry Center. Room Q117 is currently on loan to Student Affairs and will be available for occupancy by November 1, 2004.

Dean Jorgensen and Kathy Thornburg from the Center for Family Policy and Research submitted a request for the assignment of room Q117 at the Rock Quarry Center. Room Q117 is adjacent to the area she already occupies at the Rock Quarry Center. The requested space will be utilized by staff hired for the education grant from DSS.

Recommendation: CRC approved the space request as submitted.

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5. Clark Hall Space Request for School of Health Professions (SHP) – Kevin Rudeen and Scott Shader

Scott Shader began the discussion by stating that Provost Deaton sent an email to the campus May 13, 2004 stating that the campus was now accepting space requests for the assignment of suite 9 in the basement of Clark Hall. Suite 9 is currently vacant and will be available for occupancy immediately upon assignment. Scott Shader distributed the Space Request Form and asked Kevin Rudeen to address the Committee. Kevin Rudeen stated that the space requested in the basement of Clark Hall is ideal for the SHP – Diagnostic Medical Ultrasound (DMU) Program since the rooms need to be dimly lit and cool (ultrasound machines emit heat which is not dissipated, may result in equipment damage and unnecessary, costly repairs). Furthermore, the space's configuration would allow students to efficiently move from the rooms in which the ultrasound instruction is being performed into a larger room (room 9A) where group instruction may take place.

In addition, an open area in room 9 will be modified to create two rooms as secured changing rooms for students and other personnel involved in the SHP Physical Therapy laboratories, which are adjacent to suite 9 in Clark Hall. Students are required to change attire for laboratory experiences several times each week.

Kevin Rudeen stated the SHP Occupational Therapy is currently sharing space on the 4th floor of Lewis Hall with DMU. These two programs are impacted by being listed in their ability to accept students because of space restrictions. Only with the assignment of space in Clark Hall suite 9 will these programs be able to accommodate their projected expansion needs. Moving some of the DMU Program to suite 9 in Clark Hall will enable the DMU Program to accept additional students into their program and free up space on the 4th floor of Lewis Hall to be reassigned to the Occupational Therapy.

Recommendation: CRC approved the space request as submitted.

The meeting adjourned at 2:30 p.m.