

**Minutes of Capital Review Committee Meeting
Tuesday, May 13, 2003
Room 123 Jesse Hall**

- Attending:** Jason Blaisdell, Brady Deaton (chair), Larry Edwards, David Housh, Jackie Jones, Mike Nolan, Joey Riley, Cathy Scroggs, Scott Shader and Gary Smith
- Absent:** Sam Babalola, Chris Koukola, Mike Middleton, Benyamin Schwarz and Bruce Walker
- Guests:** Todd Coleman, Gene Garrett, Steve Jorgensen, Rose Porter, Brenda Selman and Tom Thomas

The meeting began at 1:30 p.m. and the following agenda items were discussed.

1. College of Ag/USGS Space Request – Scott Shader, Gene Garret

Scott Shader handed out a request from the College of Agriculture/US Geological Survey (USGS) asking for the temporary assignment of three rooms (250, 251 and 252) in McReynolds Hall to accommodate the USGS Regional Chief Biologist and several of his staff. The USGS Missouri Field Station currently occupies several offices in McReynolds due to their relocation from Gentry Hall. The USGS has agreed to pay all costs associated with the renovation and operating of these three rooms. Gene Garret from the College of Agriculture stated that Atmospheric Sciences located in McReynolds Hall will benefit from a close working relationship with USGS if this request is granted.

Recommendation: CRC approved the space request with the understanding that this will be a temporary space allocation for up to three years.

2. School of Nursing Space Needs – Scott Shader, Rose Porter

Scott Shader invited Dean Rose Porter from the School of Nursing to review the space issues and recommendations as outlined in the space study that was conducted by Space Planning and Management in October 2002. Dean Porter stated that the School of Nursing would like to increase their enrollment to more than 60 students. She is having to turn away qualified students because of space issues. The space study outlined many options to renovate the School's current space to try and alleviate Nursing's short term space problems.

Dr. Porter stated the need to build an addition to the School of Nursing building to accommodate the increase in Enrollment to 60 or more full time students. The addition would also take care of the increasing need of space for the PhD and Masters programs.

Recommendation: CRC approved the space study as submitted which justified the need for a new addition to the School of Nursing. It was agreed that this new building request should be tied into the proposed Health Sciences Center master plan.

3. Classroom Utilization – Scott Shader, Brenda Selman

Scott Shader handed out a draft outline of topics on classroom issues to be reviewed by Committee members for further discussion this summer at CRC.

Recommendation: CRC agreed to discuss the outlined items at a future meeting this summer but also would like Scott Shader and Brenda Selman to do a utilization assessment of all centrally scheduled and non centrally scheduled classrooms across campus. It was decided to not include Health Science Center classrooms in this study at this time.

4. Leased Space Policy Draft – Scott Shader

Scott Shader handed out a draft policy to CRC titled “Campus Policy on Leasing Space.” The purpose of this policy is to specify the conditions under which the campus will lease space for academic and administrative units at MU. Scott Shader asked the committee to review the draft policy and notify him of any changes and or revisions to the draft.

Recommendation: Jackie Jones stated that she was concerned using the word “lease” in the second paragraph on the second page of the draft policy describing the lease of space from one division/department to another division/department. Scott Shader stated that he would change the sentence to say “facilities/space agreement” instead of the word “lease”. Scott Shader stated that he would present the revised Campus Policy on Leasing Space at the next scheduled CRC meeting.

5. Printing and Publications Facility – East Addition – Larry Edwards, Jackie Jones

Larry Edwards began the discussion by distributing a handout indicating that the Assessment and Resource Center (ARC), currently housed in the east portion of the Printing and Publication at 2800 Maguire Blvd. is requesting an addition be constructed. Phil Shocklee presented this request at the April 22, 2003 CRC meeting. The Committee’s recommendation was to defer this request until a business plan could be presented to the Committee for discussion. Jackie Jones forwarded an e-mail to Committee members outlining the business plan for ARC supplied by Roberta Muellen, director for ARC for review and discussion by CRC.

Recommendation: CRC approved the building addition as submitted.

6. Gravel Parking Lot adjacent to Ashland Road Greenhouses – Larry Edwards

Larry Edwards began the discussion by distributing a handout indicating the installation of a temporary parking lot for the use of students and USDA personnel permanently assigned to the area, as requested by Dr. Larry Darrah. The assigned parking area is often full. The temporary parking lot would be funded and maintained by the USDA.

Recommendation: CRC approved this request as submitted.

7. Exercise Physiology and Dietetics Space in Renovated Brewer – Larry Edwards

Larry Edwards distributed a handout stating that Dietetics and Exercise Physiology is scheduled to move into the renovated space in Brewer Fieldhouse when the Brewer Fieldhouse addition and renovation is complete in 2005. They will be located on two levels in the north east corner of Brewer Fieldhouse where the administrative offices for the SRC are currently housed. The department requested that they be permitted to retain the current entrance to Brewer Fieldhouse as their main entrance. Dean Jorgensen stated the Dietetics and Exercise Physiology would like to have a dedicated entrance to the renovated space in Brewer Fieldhouse for easy access for faculty, students and clients that might be required the use of their space when the rest of the facility would not be open for members. Dean Jorgensen stated that this entrance would be staffed by Dietetics and Exercise Physiology personnel for security issues into the rest of the building. The original design indicating the proposed entrance by Campus Design to be located in the northeast corner. Dean Jorgensen stated that the entrance indicated by Campus Design was too costly and would occupy needed research space. Larry Edwards stated the Campus Design would re-evaluate the design to use an alternate existing entrance on the east side of the Fieldhouse.

Recommendation: CRC deferred this request until a new design is brought to the Committee for review.

8. Memorial Union Tower – Repair Steps and Pavers – Larry Edwards

Larry Edwards distributed a handout stating that the existing stone steps and paving under the Memorial Union Tower have deteriorated and need replacement or repair. The existing black pavers are marble, which is no longer available in the color as originally installed. Marble is not the best material for exterior flood surface applications. It will absorb chemicals, wears more readily than some other stones and does not retain a slip resistant surface as long. The granite steps are worn and some are cracked requiring repair or replacement.

The project will replace the existing stone pavers with granite matching the existing colors and pattern as closely as possible, and replace the granite steps so the construction time is kept to a minimum. The on-site construction is to take six to eight weeks starting after May 27, 2003 and be completed by August 15, 2003.

Recommendation: CRC approved the request as submitted.

9. Design Study of Mid-Campus Housing Site – Larry Edwards

Larry Edwards distributed a handout stating that the next scheduled project in the Residential Life Master Plan (RLMP) is a 246 bed facility to be located on the site currently supporting Baker-Park and Gardner-Hyde. This facility is scheduled for completion in fall 2007.

The RLMP indicates the Barker Park site as the home for this facility, but other projects have also been discussed on this site. The program verification and development as a site concept design for the housing projects may help determine if the site is suitable for this project.

Recommendation: CRC approved the request to hire a design consultant for program verification and to develop a site concept design. Provost Deaton stated that he would like to review the Residential Master Plan at a future CRC meeting.

10. Renaming of the Capital Review Committee – Brady Deaton

Provost Deaton handed out a sheet that indicated a proposed new name and organizational structure for CRC. Based on this proposal, CRC would become a Chancellor's standing Committee and the Campus Planning Committee, now a Chancellor's Standing Committee would become a Sub-Committee to CRC and be renamed to the Facilities Management Advisory Committee.

Provost Deaton asked the CRC members to read through this proposal and bring their comments back to the next CRC meeting.

The meeting adjourned at 3:30 p.m.