Minutes of Capital Review Committee Meeting
Tuesday, February 11, 2003
Room 123 Jesse Hall

Attending: Jason Blaisdell, Brady Deaton (Chair), David Housh, Jackie Jones, Mike Nolan, Cathy Scroggs, Joey Riley, Scott Shader, Phil Shocklee and Gary Smith

Guests: Chuck Cowger, Bill Harris, and Steve Jorgensen

Absent: Sam Babalola, Larry Edwards, Mike Middleton, Benyamin Schwarz and Bruce Walker

The meeting began at 1:30 p.m. and the following items were discussed.

1. Social Work Study validation and Needs for Space – Shader, Jorgensen

Dean Jorgensen, Interim Director Chuck Cowger and Scott Shader presented to CRC the Space Planning and Management assessment of needs for space for the School of Social Work. The School of Social Work currently has space on the third and seventh floors of Clark Hall. Social Work is a school that is expanding programmatically but is cramped space wise. The building that the School of Social Work is currently located in now, Clark Hall, was a former dormitory. Social Work has had to adapt its program to teach in scattered classrooms across campus, with only a very small number of courses taught in small conference rooms in Clark Hall, which also has to serve as computer and video taping laboratory space. Clark Hall is not designed nor laid out correctly for the School of Social Work. Additional space was assigned to Social Work on the third floor of Clark Hall but it is inconvenient and hard to teach students and do research having to go up and down Clark Hall.

Social Work is asking the campus for the assignment of the Student Health Center. If the Student Health Center was assigned to the School of Social Work, it would allow them to be contiguous in one building, provide expansion space for the school and return their current space on the third and seventh floors of Clark Hall, back to the campus for re-assignment.

Recommendation: CRC approved the Space Study that was conducted by Space Planning and Management for the School of Social Work. CRC asked Scott Shader to visit with the College of Engineering about their current proposed use of the Old Student Health Center. There was also some discussion about posting a timeline/end date for the temporary use of the Old Student Health Center by the College of Engineering since the likely hood of receiving the renovation money from the State does not seem promising. CRC also asked Scott Shader to visit with Dennis Cesari about the future use of the soon to be vacated video production facility in the basement of Clark Hall. This Clark Hall basement space could provide some short-term relief for the School of Social Work and/or the School of Health Professions.

2. Surplus Property – Bill Harris

Bill Harris, Chief Procurement Office-Management Systems attended the CRC meeting upon the request of the Jackie Jones to answer questions about the surplus property issue that was discussed at the January 28, 2003. Bill Harris stated that the Surplus Property is a part of the UM Procurement Services department that is responsible for the disposal of University of Missouri owned property and equipment. Surplus Property offers pickup service and can receive items at its warehouse during regular working hours.
Bill Harris stated that the surplus property that is received is available to all MU Departments to purchase at a discounted price. Surplus Property also holds public auction days every 3 – 4 weeks. The surplus property that is not sold is then disposed though the contracted trash pick up provided by the City of Columbia.

Recommendation: The CRC would like Bill Harris to investigate the option of having a campus wide cleanup for surplus property. Jackie Jones stated that she would like to get a small group together to discuss cost and feasibility of the campus cleanup and present her findings to CRC at a future meeting.

3. Update on the Old Sociology Building – Deaton

Provost Deaton briefed the committee with an update for future use of the Old Sociology Building. Per his discussion with Chancellor Wallace it was decided that the campus should have a short term and long term use of the now closed Sociology Building. It was recommended that a space request for short term occupancy of the Sociology Building would be costly for the departments requesting the space. An estimated $100,000 to $150,000 would be needed to reactivate the utilities and replace the AC units that were removed in the Old Sociology Building. Long term occupation of the Old Sociology Building would require extensive renovations of the interior for modernization of the office, classrooms and laboratory space. This renovation would have to be funded by the department requesting the space or from a private donor.

4. Power Plant – Repair Boiler 10 Economizer, Fan and Ductwork – Shocklee

Phil Shocklee distributed a handout indicating a request for approval to replace the existing boiler 10 economizer tubes, ductwork from the boiler to the stack and to replace three existing fans with one fan. The project will be a 90 day project beginning sometime in September 2003 and ending in December 2003. Stewart Road will be closed between Fourth and Fifth Street for the duration of the project in order to stage equipment and set the crane.

Recommendation: CRC approved this project as submitted.

5. Clydesdale Hall – Dog walk – Shocklee

Phil Shocklee handed out a drawing indicating the desire by the College of Veterinary Medicine to install and create a new dog walking area on the west side of Clydesdale Hall. This project includes a 5'-tall black vinyl coated chain-link fence with gates at either end. It also has a short section of concrete walk near the entrance to Clydesdale Hall for patients on gurneys.

Recommendation: CRC approved the project as submitted.

6. Mini Tractor Practice Pulling Track – Shocklee

Phil Shocklee handed out a request to construct a 200' x 20' clay practice tack for an international competition of ¼ scale tractor pulling by Ag. Engineering students. The requested location to construct this track is an undeveloped piece of property immediately east of parking lot AV 14. The tractor is a 16hp Briggs and Stratton powered 4 wheel drive unit. The practice track would typically be used during afternoons and weekends, to test the tractors and develop skill at pulling the sled.

Recommendation: CRC approved this project as submitted.

7. Conley House Space Request – Shader

Scott Shader handed out a color –coded floor plan depicting the proposed recommendation by the ACS to the CRC for the space vacated by the General Education Program in the Conley House. The recommendation is as follows:
1. Assign room 201 to the Program for Excellence in Teaching
2. Assign rooms 205, 206 and 207 to the Faculty Council and Room 207, a conference room, will be shared with other tenants in the building. The campus will reclaim rooms 46 and 46A in Jesse Hall Auditorium which will be vacated by the Faculty Council, for future space requests.

Recommendation: CRC approved the space requests as submitted. CRC stated that the space that will be vacated in Jesse Hall Auditorium by the Faculty Council should be dealt with as a separate request.

8. Building Name Change Process – Shader

Scott Shader began this discussion stating the need for changing the name of two buildings on campus. The two buildings are named after a former function or discipline i.e. Sociology Building and the Student Health Center. Scott Shader stated that he has received several calls from students and parents trying to locate the new Student Health Center. Also Scott Shader inquired if there is a official campus naming or re-naming policy. It was brought to his attention that the Science Instrument Shop had been re-named MURR Machine Shop after the space was reassigned to MURR without the approval of the campus.

Recommendation: Brady Deaton suggested that the Sociology Building and the Student Health Center should be renamed to the Old Sociology Building and Old Student Health Center. David Housch stated that there is an official naming and renaming policy for the MU Campus. Scott Shader will be contacting Linda L'Hote (Exec.Dir. For Advancement Development) for more information and will then present his findings to CRC at a future meeting.

9. Space Planning Advisory Committee Mission Statement – Shader

Scott Shader presented the Mission Statement for the Space Planning Advisory Committee (SPAC) for review and comments from CRC.

Recommendation: The Committee approved the Mission Statement for SPAC but suggested that name of the Committee should be changed to "Advisory Committee on Space" (ACS) so as not to be confused with the Strategic Planning Advisory Council (SPAC) for the MU Campus. Also, CRC asked Scott Shader change the wording from approving "all leased space at MU" to approving "Campus funded lease space at MU". Jackie Jones suggested that a Campus Facility employee should be added to the committee as an ex-officio member. Scott Shader asked Phil Shocklee to appoint a representative to the ACS Committee.

The meeting ended at 3:30 PM